

CONROE HIGH SCHOOL

Student Handbook



Pride and Unity
2020 | 2021



CONROE
INDEPENDENT
SCHOOL DISTRICT

Conroe Independent School District

District Administration Building

3205 West Davis • Conroe, Texas 77304-2098
936-756-7751 (Conroe) • 936-441-9297 (Metro)

<http://chs.conroeisd.net>

Board of Trustees

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Conroe ISD Administrators

Curtis Null, Ed.D.	Superintendent
Christopher Hines, Ed.D.	Deputy Superintendent
Hedith Saucedo-Upshaw, Ed.D.	Asst. Superintendent of Teaching & Learning
Debbie Phillips, Ed.D.	Asst. Superintendent of Elementary Ed.
ShellieWinkler, Ed.D.	Asst. Superintendent of Middle Schools
Gregg Colschen	Asst. Superintendent of Secondary Ed.



Conroe High School | Administration and Support Personnel

Rotasha Smith, Ed.D.	Principal	936-709-5704	Michelle Bridges	Financial Secretary	936-709-5750
Kim Stokes	Associate Principal for Student Services	936-709-5693	Maylee Mullins	Principal's Secretary	936-709-5704
James Thompson	Associate Principal for School Operations	936-709-5906	Emily Marin	ASHP Secretary	936-709-5731
Terri Benson, Ed.D.	Headmaster, ASHP	936-709-5795	Jodey Lawhorn	Athletic Office	936-709-5817
Anita Bundage	Assistant Principal	936-709-5765	Lisa Barnes	Attendance Office	936-709-5689
Keith Dupre	Assistant Principal	936-709-5668	Sofia Paulino	Attendance Office	936-709-5689
James Glaspie	Assistant Principal	936-709-5797	Lydia Powell	Cafeteria Office	936-709-5785
Jean Anne Gloriod	Assistant Principal	936-709-5685	Marcus Primer	Communities in School	936-709-5888
Marissa Lopez	Assistant Principal	936-709-5769	Kerry Lubecki	Clinic	936-709-5688
Wes Henson	Assistant Principal	936-709-5730	Flo Lisembee	ESL	936-709-5692
Kevin Meyer	Assistant Principal	936-709-5677	Ann Tyler	Library	936-709-5883
Lydia Joiner	Lead Counselor	936-709-5676	Rosa Ugarte	Newcomers Center	936-709-5649
Tiffany Holmes	Counselor	936-709-5670	Barbara Serrano	Registrar	936-709-5672
Amanda Bond	Counselor	936-709-5781	Renee Applegate	Special Education Services	936-709-5763
Stacy Brown	Counselor	936-709-5671	Vanessa Velasquez	Special Education Services	936-709-5763
Aimee Castillo	Counselor	936-709-5682			
Heather Hadash	Counselor	936-709-5675			
Autumn Knight	Counselor	936-709-5782			
Jason Davis	Counselor	936-709-5779			
Michel McCune	Counselor	936-709-5735			
Jessica Beckham	College & Career Counselor	936-709-5777			

Conroe High School - 9th | Administration and Support Personnel

James Bush	Principal	936-709-4004	Fey Hernandez	Registrar	936-709-4015
Roger Holtkamp	Associate Principal for School Operations	936-709-4009	Roxana Rosales	Attendance/PEIMS Clerk	936-709-4003
Shukella Price	Assistant Principal	936-709-4016	Lindsey Rynicki	Clinic	936-709-4022
Kimberly Sprayberry	Assistant Principal	936-709-4008	Laura Jones	Clinic Aide	936-709-4023
Linda McAdams	Counselor	936-709-4011	Audrey Von Quintus	Principal's Secretary	936-709-4004
Jessica Rivera	Counselor	936-709-4020	Debra Crawford	Grade Level Secretary	936-709-4007
Ben Rucker	Counselor	936-709-4010	Veronica Becerra	Grade Level Secretary	936-709-4006
			Jimena Pacheco	Diagnostician's Secretary	936-709-4013

Instruction

Please refer to the CISD Program of Studies for information concerning:

- General Information
- Academy of Science and Health Professions
- Agricultural Business and Technology Courses
- Applied Technology Courses
- Assignment to classe
- Business Technology Courses
- Career and Technical Education
- College Admission Requirements
- College Board Advanced Placement Courses
- Criminal Justice
- Distinguished Achievement
- Driver Education
- Dual Credit
- English As a Second Language (ESOL)
- English/Language Arts Courses
- Fine Arts
- Foreign Language
- Grade Level Classification Requirements
- Graduation Requirements
- Guidelines for Determining GPA
- Health Courses
- Health Occupations Courses
- Home Economics courses
- Industrial Technology Courses
- Journalism
- Local Credit Courses
- Maintenance Criteria for Advanced Courses
- Mathematics Courses
- Physical Education Athletic Courses
- Pre-advanced Placement, Advanced Placement
- Recommended Sequence for taking Courses
- Science Courses
- Selection Criteria for Entry into Honor Classes
- Social Studies Courses
- Special Education
- Special Electives
- Technology Applications
- Technology Certificates

Academy for Science & Health Professions —

The mission of the Academy is to provide a specialized learning environment for all highly motivated students focused on collegic preparation and careers in Science, Technology, Engineering, Math and Health Professions. This school-within-a-school program is designed to offer motivated students a comprehensive and challenging academic educational program. The program requires a high commitment to academic excellence from all students. Those selected may earn as many as 12 Science and Math credits and up to 2 credits in health science technologies and computer science. All students have the opportunity to earn career shadowing or internship credits through the Academy

program. The Academy program while housed on the Conroe High School campus enrolls students from the Caney Creek High School and Conroe High School feeder systems. Eighth grade students entering the 9th grade as well as 9th or 10th transfer students have the opportunity to apply for entrance into the program.

Goals of the Academy program focus on: —

1. providing a comprehensive science, technology, engineering, math, career and health profession related range of courses within the regular high school program;
2. an immersion of technology across all science, math, and health science course work;
3. a small learning community and a nurturing, supportive instructional staff provide a learning environment that will not only challenge individual students, but also provide problem-solving models of learning;
4. encouraging students to conduct research and participate in science, technology, and health-science academic competitions and/or public demonstrations or symposiums applying knowledge;
5. provide at least four years of math and science with additional specialization of science available;
6. involving parents and universities, community partners in business and industry in the support of our program and students.

Application information will be provided during the early fall to all CISD eighth grade students residing in the Conroe High/Caney Creek High attendance zones or others eligible via transfers. These out-of-district eighth grade and high school transfer students interested in the Academy should contact the Academy office at (936) 709-5795 for further information.

College and Career Center —

The College and Career Center is open daily 7 a.m. – 3 p.m. Resources and information are readily available on the following:

- College admissions – applications, deadlines
- Post-secondary school options – 2-year and 4-year colleges and universities, business, trade and technical schools, military options
- Test Preparation – ACT/SAT/PSAT/ASSET/THEA
- Financial Aid – scholarships, campus resources
- Career Outlooks
- Career Assessment Inventories
- Job Search Skills – Resume Writing, Interviewing, Cover Letters, Networking
- Local Job Opportunities
- Summer Options/Community Service
- Dual Credit Enrollment Information/Testing

Resources are available in book form, software, internet-based, video, catalog and periodicals. Monthly newsletters highlight summer options, campus information, scholarship and testing deadlines, and new resources. Area businesses also post part-time jobs in the Center. Students are able to access all scholarship applications and new listings bi-monthly in the Career Center. For more information, call 936-709-5777 or check out the web site www.chs.conroeisd.net.

Commencement Services Eligibility

To participate in commencement exercises a student must have successfully completed all required courses and earned the minimum credits as set up in the CISD graduation requirements. A student may be denied the privilege of participation in commencement exercises for disciplinary reasons or having outstanding fines or fees. Failure to master any section of the Exit Level TAKS/EOC Test makes a student ineligible to participate in graduation exercises.

Early Graduation

Students who wish to graduate in less than four years must declare that intention by the end of the sophomore year. The student, parent, counselor, and principal must sign a letter indicating how the student plans to achieve early graduation. For students new to the district, the campus principal may determine eligibility for early graduation. In extenuating circumstances, the campus principal may refer the decision to the Assistant Superintendent for Secondary Education.

Exam Exemption Policy

Policy will be communicated via web page and announcements

Extra-Curricular/Athletics

Students involved in extra-curricular activities and athletics are held to a higher standard. These students will be required to abide by the terms contained in the handbooks of their respective activities.

Graduation

Graduation Rehearsal

Rehearsal will take place on graduation morning, May 21, 2021 at the Cynthia Woods Mitchell Pavilion in The Woodlands. Attendance for this rehearsal is mandatory for participation in the graduation ceremony.

School Indebtedness

In order to participate in the graduation ceremonies, all school debts must be paid no later than noon on May 17, 2021. All payments must be made on-line.

Graduation Tickets

Due to limited space and fire marshal restrictions, each graduate will be given a specific number of guest tickets for the seated area of Cynthia Woods Mitchell Pavilion. If a graduate has more guests than the allotted tickets, their guests may sit in the lawn area. There is no limitation on the number of guests in the lawn area.

Graduation Ceremony

The graduation ceremony will be held at The Woodlands Pavilion, May 21, 2021 at 7:30 p.m. Students must dress in graduation attire. Ladies will wear proper dress code length dresses and dress shoes. Men will wear dark dress slacks, dress shoes, and a white button down, collared dress shirt with a tie. Students need to bring all stoles and cords with them to the ceremony. Also, caps and gowns may not be altered in any way. **Cameras, cell phones, purses and other personal items need to be left with the students' families as the students will not be returning to the staging gym after the ceremony.**

Graduation Speakers

Graduation speakers are chosen from Summa Cum Laude and Magna Cum Laude graduates and will be selected by a campus committee. The principal will select the committee members.

Late Arrival/Early Release

Late arrival and early release is a privilege. Late arrival students must be on campus by the start of 2nd period. If a student has

early release, they are expected to leave campus when their early release time begins. Failure to comply may result in loss of late arrival or early release periods.

Lunch

Lunch periods will be assigned by rooms. Seniors are not guaranteed the last lunch period. All students will eat lunch at their assigned time. No food deliveries of any kind are allowed to the campus during the COVID pandemic. Once the pandemic is concluded, only parents/guardians may personally deliver lunch to the campus. Delivery services are not allowed to make food deliveries to the campus for students.

**Microwaves will not be available during the COVID pandemic.*

Preliminary Scholastic Aptitude Test (PSAT)

Juniors and Sophomores will take the Preliminary Scholastic Aptitude Test (PSAT) offered by the District on October 14, 2020. Results of the tests shall be used to assist in the evaluation of the District's language arts and mathematics curriculums.

The District will pay for the test for Juniors and Sophomores.

Schedule Changes

Students will stay in courses for the entire semester. This applies to seniors in drill teams, athletics, or any other course.

Tardies

Students are expected to be in class at the designated time. Tardiness will cause students to receive referrals for disciplinary action. Students who are more than ten minutes late will be considered absent resulting in academic and disciplinary penalties. Three tardies are equal to one absence in reference to exemptions from final exams.

Tardy Policy

1. When a student is tardy to class 10 minutes or less, the teacher will input the tardy into the electronic gradebook.
2. Any student arriving to class more than 10 minutes late may be considered truant to class. The teacher will mark the student as absent in the electronic grade book, but document the late arrival time in their records. Parents or guardians will be notified by phone or in writing about the documented absence. Students who present notes from the attendance office indicating an appointment with a health care professional should still be counted as absent but not reported to the assistant principal. The attendance office will input the correct data.
3. Excessive tardies will result in disciplinary action.
4. The tardy policy will be communicated via the school webpage and is subject to change.

Time Limit for Excusing Absences

If a student's parents do not contact the school or the student fails to bring a note from his/her parents or guardians upon returning to school, the student has five days to have an absence excused. After five days, the absences still remain unexcused. Leaving early or returning late for a vacation and/or family trip is not an excused absence.

Visitors on Campus

All visitors need to stop in the main office and check in. Please bring your driver's license so that we can issue you a visitor's badge. This is for the safety of our students.

**During the COVID pandemic, visitors to the campus will be strictly limited and require prior administrator approval.*

Student Behavior

Teaching good citizenship is a primary goal of our school. All students of Conroe High School should respect others' property and rights, practice honesty, and show respect to teachers and administrators.

All students will identify themselves by giving their first and last names to any staff member, or other school personnel. The academic and extracurricular benefits and privileges received by students are dependent upon the good behavior of each student. Behavior that threatens the welfare and morale of the school will be referred to the assistant principal. **All students must possess school issued ID's at all times.**

Students should also realize that staff members have the authority and the responsibility to correct inappropriate behavior when necessary. Every effort will be made to help the student in overcoming his/her problem.

The school tries to involve the student in some decisions regarding discipline. The following procedures may be used separately or collectively to modify student behavior in correction of problems.

Discipline

Student Conference

If a student receives a written referral from a faculty member, he/she will discuss the problem with the appropriate assistant principal. The student is responsible for his/her own behavior. The appropriate assistant principal will help identify the problem and establish steps to help the student correct the problem.

Parent Contact

If the student has difficulty overcoming a problem, the school feels a responsibility for involving the parent.

After-School Detention (ASD)

After School Detention classes will be conducted for those students assigned there for disciplinary reasons. Students may be assigned ASD depending upon the circumstances of the discipline. Students must present their ID when entering ASD.

ASD will be held from 2:45 until 5:15 p.m. Late bus passes will be given after ASD. ID's will be required in addition to Late Bus Passes to ride the late bus.

Students in ASD must bring schoolwork to work on during detention or work on modules in Canvas courses. If the student does not work to complete assignments, another day of ASD will be added. Should the student continue to have problems with work for ASD then a Saturday Detention may be added. Students who arrive after 2:45 are considered absent from ASD and their AP will reassign further discipline.

Saturday Detention (SD)

SD class may be implemented as required. Rules for student responsibility for work during the four hour SD are the same as ASD. Students must arrive by 8 a.m. and stay until 12 noon. Failure to attend SD may result in ISS.

Rules for After-School Detention (ASD) and Saturday Detention (SD)

- Must be on time.
- Students must work on school assignments.
- Must remain seated and quiet.
- No food, drink or related items.
- Cannot leave the room or seat.
- Must provide own transportation to and from SD.

- There will be no sleeping.
- Failure to follow the above regulations will result in dismissal from ASD and/or disciplinary action from the appropriate assistant principal.
- If offenses are repeated or of a serious nature, the student will be indefinitely assigned to off campus suspension at Alternative Educational Placement.

In-School Suspension (ISS)

A student may be assigned to ISS for any behavior violation of the CISD Discipline Management Program. The goal of ISS is to aid the assigned student in accepting responsibility for his/her behavior. **In school suspension will be held from the start of the school day until as late as 5:15 p.m. Any student who leaves ISS without permission will not receive credit for that day and will be referred to their assistant principal.**

ISS will have a regular instructor to monitor behavior and to assist students with assignments when appropriate. The class will be housed on the Conroe High School campus and will operate from 7 a.m. until as late as 5:15 p.m. Electronic devices are not permitted in ISS and must be given to the ISS teacher upon arrival.

Class assignments may also be gathered from teachers. It is the student's responsibility to successfully complete assigned class work. Teachers may send tests to the ISS instructor. Failure to follow ISS guidelines may result in additional ISS days.

Disciplinary Alternative Educational Placement (DAEP)

Any student assigned to DAEP should report to the class with schoolbooks and needed study materials. In the supervised class the student studies regular schoolwork, receives assistance from the teacher and takes all required tests that have been missed due to being out of regular classes.

Bus transportation is provided to and from DAEP. The appropriate administrator must clear any other transportation arrangements. If students miss the bus, they are sent home with no credit for that day. Students assigned to DAEP are not allowed to attend extracurricular activities on any CISD campus.

All school rules and regulations will be in effect for students during the reassignment period. Students referred are required to attend DAEP daily during regular school hours.

Dress Code for DAEP

1. No jewelry, backpacks, wallets, watches, purses or cosmetic articles are allowed.
2. Only plain white shirts that extend below the waist are allowed. No sleeveless shirts or tank tops. Logos, writing or pictures are not allowed to be on the shirt (no exceptions). Shirts must stay tucked in throughout the day.
3. Fitted blue or black solid denim jeans—no stripes—to be worn at the waist.
4. Only tennis shoes are acceptable (no boots, sandals, etc.)
5. For warmth, jackets or zippered sweatshirts may be worn, solid color, no logos. Long sleeve shirts are not acceptable as jackets.
6. No visible undergarments allowed.

The DAEP will assist parents in maintaining their children in school and overcoming the student's discipline problems.

When the student has satisfied school authorities that he/she is ready to become a student who can obey school rules, he/she will be allowed to return to regular class. During DAEP assignment,

the student is not allowed on any CISD campus or at any school sponsored event.

Disciplinary Appeals

Disciplinary decisions made by the Assistant Principal may be appealed to the Associate Principal for School Operations within five school days of the Assistant Principal's decision. Decisions made by the Associate Principal are final. Exceptions are cases of expulsion, which may be appealed to the superintendent or his designee.

Electronic Device Policy

CHS is not responsible for theft, damage, or loss of personal electronic devices. The policy for the use of electronic devices includes, but is not limited to: cellular phones, paging devices, laser pointers, radios, video cameras, cameras (digital and film), IPODS, DVD players, ear phones/buds, or any other electronic devices:

- Electronic devices may not be seen, used, or heard in the classroom without explicit teacher permission.
- Use of electronic devices in common areas of the building should not impede the student's ability to listen to and comply with direction.
- Students who knowingly use an electronic device to capture a student violating the student code of conduct may be subject to disciplinary action.
- Violation of this policy will result in being sent to the administrator's office. Use of electronic devices is expressly prohibited during ISS and detention.
- Continued violations of the electronic policy will result in a parent conference and further disciplinary action.

Food and Drink in Classrooms

No food or drink other than bottled water will be allowed in the classroom or hallways.

**During the COVID pandemic, all standard water fountain bubblers have been turned off. There will be select water bottle filling stations students will be allowed to use to fill their own personal water bottle while on campus.*

Deliveries to Campus

Students who have left things at home such as lunch, athletic clothes, homework/projects, etc., should stop by the front office and see if these items have been delivered. No items of this nature will be delivered to the student in the classroom. Deliveries from florists and other businesses will not be delivered to the student. Balloon bouquets and floral arrangements are not allowed in the halls or classrooms. The school will not accept deliveries from restaurants or delivery companies such as DoorDash or Grubhub. School lunches must be delivered by a parent/guardian.

**During the COVID pandemic, no deliveries will be allowed to the campus for students. In case of an emergency, please contact an administrator, and the administrator will address the situation.*

Glass Containers

Glass containers are not allowed on campus or parking lots. Students who bring their lunch to school are allowed to bring thermos containers, canned drinks, or plastic containers.

Leaving School

Once a student arrives on campus, he/she may not leave without permission from school personnel. Leaving campus without permission from the school during any part of the school day is truancy. Students will receive discipline for truancy.

Leaving School for Related Activities

Students at school for related activities (plays, games, dances, etc.) are prohibited from going to the parking lot, leaving school

grounds or events without permission from school personnel unless leaving the activity completely. No re-entry will be allowed.

Parking Regulations

Students are allowed to use their own transportation to and from school but the school is not responsible for damages or losses to vehicles or accidents, which occur on the school parking lots.

All students driving cars or motorcycles to school must register online through the Parking App on SSO. You must show a valid driver's license and proof of insurance with student listed as additional insured. You will not be allowed to park on campus without a school parking permit.

These permits are \$50 per school year and can be paid for in the main office. Parking tags are not transferable. Parking may be suspended or revoked for violating parking regulations.

Any student needing to leave the parking lot because of an emergency must sign out in the assistant principal's office or attendance office.

The speed limit in all parking lots is 10 m.p.h.

Students involved in extracurricular activities are not considered early release, and therefore will not be permitted to leave campus before their activity begins or bus leaves to the venue.

All accidents or thefts in the parking area should be reported to the appropriate assistant principal and police officer.

Failure to comply with the above regulations may result in your parking privileges being revoked or disciplinary action. Fire lanes must remain open. The police officers may take suitable action to maintain the fire lanes.

All persons dropping off or picking up students must come to the front of the school building on Highway 105. Wilson Road is for bus loading and unloading only. Please observe the Exit Only signs at the front of Conroe High School.

Vehicles may be towed if they are blocking any area or are not parked properly within the defined student parking area.

- All students driving motor vehicles to school must obtain a parking permit. See the parking lot officer.
- Students driving vehicles other than the one with a parking hang tag should contact campus police for a temporary parking permit.
- Students may not park in areas or spaces designated for school employees. This includes the area around trash dumpsters, fire lanes, or gates.
- Students may not park in front of the school before leaving for a late school activity.
- Students may not loiter either in cars or the parking lot at any time.
- Students who must return to their vehicle during the school day must obtain a pass from the assistant principal.
- Any student needing to leave campus during school must obtain a permit to leave campus from the assistant principal or attendance office.
- All accidents, thefts, or other problems should be reported to the appropriate assistant principal or campus security.
- If a student violates the attendance laws by leaving campus or taking other students off campus, he/she may lose parking privileges.
- The first parking violation will result in a warning and a review of parking rules and regulations, which the student will sign. The second offense will result in a 10-day suspension of parking privileges. A third violation may result in permanent loss of parking privileges.
- A violation for parking in a handicap space, fire lane or any violation covered by Texas Law may result in action by the Conroe Independent School District Police Department.

- Parking privileges may be revoked due to violation of Student Code of Conduct.

Pedestrian Safety

Students need to make sure they cross at all cross walks and use care when crossing Hwy 105. Students need to meet the bus at its assigned location and follow correct exit and entry procedures when loading and unloading from the bus. Once a student arrives to campus, he/she may not leave school grounds without permission from school personnel.

Plagiarism/Cheating

Cheating will be reported to the appropriate administrator. The parent or guardian will be notified by the teacher. Students will receive a zero for the test or assignment on which they plagiarized or cheated and they may receive disciplinary consequences.

Plagiarism is generally defined as the use of another's work or ideas without clearly acknowledging the source of information. Plagiarism of any kind constitutes academic dishonesty and will not be tolerated from any student in any course. Three levels of plagiarism have been identified and each may result in disciplinary consequences.

- **Fraud** - the outright purchasing or copying of an entire paper, perhaps with a new introduction or conclusion added. In some cases, such copying may entail copyright infringement.
- **Substantial Plagiarism** - widespread or considerable borrowing of material, passing off borrowed material as original, failure to indicate quoted evidence or give biographical sources or other appropriate credit.
- **Incidental Plagiarism** - borrowing, copying, downloading, or insertion of materials without appropriate credit or acknowledgement.

Possession or Use of Prohibited Items

Alcohol/Drugs/Tobacco or other Illegal Substances or Paraphernalia

Cars and lockers may be searched for tobacco, alcohol, drugs or other prohibited items in accordance with Board Policy FNF.

Non-prescription drugs, prescription drugs or natural herbal products or any type stimulants are specifically prohibited from campus. Students possessing or using such drugs will receive disciplinary action. Any student in possession of and/or use of any substance identified by law enforcement agencies as a substance that is or has been used as a drug to illicit a behavioral change may result in disciplinary action.

Possession and/or use of any drug paraphernalia as identified by law enforcement agencies may result in disciplinary action.

Electronic Smoking Devices

E-Cigarettes and other electronic smoking devices are prohibited at Conroe High School. Possession and/or use of such devices by students on school property may result in disciplinary action.

Weapons

Fireworks, stun guns, firearms, knives, and/ or any projectile device or weapon item found on a student or in a vehicle will be taken up. These items may be returned only to the parents or guardian of the student. Weapons of any kind will not be tolerated on school grounds and will result in disciplinary action.

Confiscated items will be kept until the end of that school year. Information regarding the return of these items may be obtained from the assistant principal's office during the week following graduation. Contraband items will not be returned.

Distribution of Materials

Duplicated, written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials shall

not be sold, circulated, or distributed on or near the premises of any school in the Conroe Independent School District without explicit approval of the school principal. The principal shall suspend any student who violates this policy. No person shall distribute such materials on any school campus without explicit permission of the principal and/or superintendent.

Public Display of Affection

Tangible courtship: students should conduct themselves in a dignified manner at all times while at school or at school functions. To preserve this dignity, it is considered a violation to engage in inappropriate personal display of affection. Inappropriate personal display of affection may result in disciplinary action.

Testing

Students are expected to follow CHS testing procedures as directed by teachers. Students caught with phones during testing could be considered cheating and receive a zero. The phone will be confiscated and turned in to the student's assistant principal's office. Students may receive up to three days of In-School Suspension for having a phone at their desk during a test.

Student IDs

For school safety and security, all Conroe High students will visibly wear their ID from the time that they arrive on campus until they leave campus for the day. If a student loses their school ID, students can purchase a new permanent ID for \$5.00 in the Tiger Den. Failure to display your ID may result in disciplinary action. Any student who alters, damages, defaces, etc. their ID will be required to replace the ID at a cost of \$5.00. ID's are the property of Conroe High School and must be returned upon withdrawal from CHS.

Textbooks

The state and the school district provide books. It is the responsibility of each student to take care of the books issued. Students and/or parents are required to pay for lost books and damaged books.

If books are not returned, the student's record will be held incomplete until the book record has been settled. A student whose textbook record is not clear will not be issued any textbooks until the record is clear.

Charges for Damaged Textbooks

- **Slightly damaged:** \$5.00 - torn page, damaged spine, damaged cover, marked pages (pencil), dog-eared pages, or marked edges
- **Significant damage:** Half of the \$ cost of the book - torn pages(s) torn out pages (not missing), damaged spine, damaged cover, dog-eared pages, marked pages or edges (ink), obscenities (pencil)
- **Unusable damage:** Full cost of the textbook - water or fire damage, missing pages, obscenities (ink), markings that render a page unreadable

Lost Textbooks

Students who find textbooks should return them to the book room. If a student and/or teacher's name is in the book, it will be returned to the proper person as soon as possible.

Violation of State Law

CISD Police officers may issue citations for violations of state law. Some of the offenses include but are not limited to:

- Drug possession/use, etc.
- Alcohol possession/use, etc.
- Weapon possession
- Other violations as they occur
- Disruption of instruction
- Criminal trespass
- Disorderly conduct/fighting
- Motor vehicle violation
- Possession/use of tobacco products

Conroe High School 2020-2021 Student Dress Code

Any clothing or grooming that in the principal's judgement may reasonably be expected to cause disruption of or interfere with normal school operations is prohibited. The student and parent may determine the student's personal dress and grooming standards, provided that they comply with the general guidelines set out in Conroe ISD's policy and the campus dress code for students (listed below). Since it is difficult to predict in advance what the problem dress will be, guidelines will be interpreted to the students as needed, either on a group or individual basis.

To be able to ride school transportation, a student must be in dress code. The dress code regulations are in effect from the first day of school through the last day of school. If a person is absent because of dress code violation, he/she may be considered truant and unable to make up work missed.

Any form of extreme or conspicuous dress is unacceptable. Clothing that is obviously inappropriate for classroom activities will not be allowed.

Students are required to be clean and well groomed, and their dress must be modest and non-disruptive. Clothing that is normally worn to recreational activities such as beach trips, picnics, and sporting events is not appropriate for school.

The student's dress and grooming:

1. Shall not lead school officials reasonably to believe that such dress or grooming will disrupt, interfere with, disturb, or detract from school activities; or
2. Shall not create a health or other hazard to the student's safety or to the safety of others.
 - During the COVID pandemic, students are required to properly wear school appropriate face masks.

The principal, in connection with the sponsor, coach, or other person in charge of an extra-curricular activity, may regulate the dress and grooming of students who participate in the activity. All group/organizational T-shirts must be approved by administration prior to purchase.

Guidelines

1. Students are not to wear clothing such as halter tops, tank tops, basketball jerseys, muscle shirts, tube tops, see-through attire, backless apparel, off-the-shoulder or bare-shoulder attire, spaghetti straps, or midriff/crop tops. Cleavage may not be shown.
2. Shirts must be long enough to tuck into pants, shorts, or skirts and must be below the waistband.
3. Students are prohibited from wearing garments that sag below the hipbones. Baggy pants are not permitted.
4. Body fitting pants including, but not limited to, leggings, compression tights, and yoga pants can only be worn with a shirt that fully covers the backside.
5. Holes in pants higher than mid-thigh cannot show skin or underwear.
6. All dresses/skirts, shorts, and pants should approach the knee. Any garment shorter than mid-thigh shall be considered in violation. Tights, hosiery, or other sheer leg coverings will not make inappropriate attire acceptable.
7. Students cannot wear garments or display tattoos with visual or written messages that display drugs, alcohol, tobacco, weapons, violence, vulgar or obscene language or images, and/or insults to race, religion, gender, ethnicity, gangs or cults, and/or any other message that will cause a disruption to the school environment.

8. Students must wear appropriate underclothing, which cannot be visible.
9. Pajamas and house shoes are not acceptable school attire.
10. Shoes must be worn and not present a safety or health hazard.
11. Head coverings may not be worn and should not be brought to school. Head coverings include caps, hats, bandanas, do-rags, hoodies, bonnets, stocking caps, beanies, etc. Exceptions would be a cap or hat that is part of a uniform at a school activity or a head covering worn for religious purposes or medical reasons as approved by administration. Bandanas may not be worn as an accessory.
12. Jewelry and/or accessories that interfere with the learning environment and/or deemed a safety hazard are prohibited.
13. Any extra clothing, towels, flags, blankets, etc. need to be placed in backpacks and not thrown over the shoulder or used as clothing.
14. Appropriate and tasteful dress that stays within the dress code is expected at functions such as prom, National Honor Society Induction, banquets, awards ceremonies, etc.
15. Hoverboards, skateboards, skates, and skate shoes are not allowed on campus. They must be checked in with your assistant principal before school.

Use the following guidelines for appropriate dress for prom:

- Spaghetti straps and strapless are acceptable.
- Camisole backs that lace up are acceptable.
- Front and back of dress must not be too low cut or too revealing.
- Short dresses must follow dress code measurements. This includes slits on long dresses.
- Proper undergarments must be worn.
- Students must wear appropriate formal attire which means no flip flops, tennis shoes, athletic shoes, baseball caps or other non-formal wear will be allowed.
- Any student who is not dressed appropriately will not be allowed to enter the prom.

The principal or his/her designee will be the final authority in dress code decisions.

Violations

The policy governing dress and grooming will be enforced uniformly by the faculty and administration. It shall be the responsibility of the professional staff to determine the appropriateness of attire for all school occasions. When violations of these guidelines occur, parents will be notified and requested to bring appropriate apparel to school. On occasion, parents could be asked to take the student home for the day. When parents cannot be contacted, the student will not be permitted to return to class and will be assigned to the campus in-school suspension room (ISS). Repeated violations will be handled as defiance of authority and will be grounds for suspensions and/or extended assignment of the campus in-school suspension room.

Students with questions regarding this dress code should use the rule of thumb: If in doubt, don't wear it!

FAQs

Announcements/Bulletin Boards/Posters & Signs

Announcements must have the approval of the associate principal before they are made. The public address system, with speakers in every room of the high school buildings, the cafeteria, and the gymnasiums, is used to make announcements as well as to communicate with teachers and students in emergencies. Normally, the principal, assistant principal, school secretary, or the principal's designee will make announcements.

The bulletin boards near the library and in the corridors, as well as those in each room, will keep students posted on important events taking place at CHS.

All posters and signs must be sent electronically to the associate principal for approval. The associate principal will set an established limit on the number of posters each individual may submit.

Change of Address or Telephone Number

When the address or telephone number of a student has been changed, it is his/her responsibility to notify the appropriate assistant principal's office **and** the registrar. A proof of residency is required to change an address. For CHS main campus, please contact the registrar, Barb Serrano, at 936.709.5673. For CHS 9th grade campus, please contact the registrar, Fey Hernandez, at 936.709.4015.

Late Bus

Bus transportation is available for students who are involved in co-curricular activities after school. These activities include sports, club meetings, tutoring and detention—all will be monitored by school personnel who will print a late bus pass for any student who rides. This pass will have the student name, ID number and picture along with the bus route for the student's home area. The late buses will be designated to each of these four routes.

Students must register on-line to be eligible to ride a late bus.

The late buses do not drop students door to door, but at satellite areas designated by the transportation department. Any questions about these satellite drop off points may be directed to CISD Transportation at (936) 709-7913.

Library Media Center

The Library hours are 7 a.m. to 4:45 p.m. The library is open to students without passes before and after school. During class periods and lunch, students must have hall passes to the library, issued from the teacher who has assigned the work. Five minutes before each period is over, all students on passes will be sent back to class. The pass will show the time the student entered the library as well as the time he/she left to return to class. No passes will be issued from the librarian to the restroom, counselor, assistant principals, etc. Only students with library passes will be accepted during the lunch period(s).

Books may be checked out for 14 school days, after which a fine will be issued for each day overdue. The maximum fine will be full value of the book. Reserved books may be checked out overnight with written permission from your classroom teacher. Any student who abuses the library privilege will have it revoked.

Lost Articles

Students who find articles should turn them into the CHS Tiger Den. All lost articles will be stored until they are claimed.

Theft of articles should be reported to the appropriate assistant principal or CISD police as soon as the theft is discovered. There will be no announcements made over the public address system concerning lost or stolen books or articles.

It is recommended that students do not bring valuables, money or property to school. CHS assumes no liability for the loss or theft of these articles. Do not keep "found" articles in your possession; turn them into the CHS Tiger Den.

Power Failure

In the event of a power failure, administrators or designees will supervise each hall or area on campus. Students will not be dismissed from any class nor change classes until the decision is made by the principal that student movement is safe. For your own safety in this situation, please follow the directions given by your teacher and assistant principal.

Student Identification

Students must properly display their ID at all times.

Failure to identify oneself to an administrator, teacher, or other employee may result in disciplinary action.

Student Messages

Due to staff limitations, telephone messages to students are limited to emergencies. Messages will not be delivered during exams.

Student Passes

It is the student's responsibility to ask the teacher for a student pass whenever it becomes necessary to leave the room. Students in the hall without a student pass will be sent back to the room that they left to obtain a pass.

Verification of Enrollment

A Verification of Enrollment (VOE) form is required for acquiring a driver's license or renewing a driver's license. VOEs will be issued to students meeting the attendance rules required by the state of Texas. In order to receive a VOE, students must also have cleared all fees and fines. Students must request a VOE form 24 hours in advance in their AP office.

During the summer months, verification of enrollment forms can be obtained through the receptionist at the front office.

Withdrawal

Any student who finds it necessary to withdraw from school should start the withdrawal process with the Front office/ Receptionist. Each student withdrawing must meet with his or her assistant principal in order to complete the withdrawal process. ID's and textbooks must be returned upon withdrawal.

harassment

bullying

self-harm

threats

depression

“
**SEE SOMETHING,
SAY SOMETHING**
”



**1-888-
Kid Chat**
543-2428

Conroe Independent School District

- Monitored 24/7 by the Conroe ISD Police Department

Anonymous Alerts® report it®

Available on the iPhone
App Store

GET IT ON
Google play



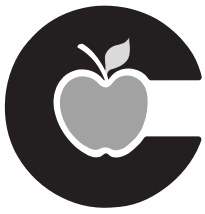
- Download the Anonymous Alerts® app
- Login: **conroeisd**
- Send reports with a screenshot, photo or video
- Monitored 24/7 by the Conroe ISD Police Department



CONROE
INDEPENDENT
SCHOOL DISTRICT

report threats against your school

for emergencies, call 911



CONROE

INDEPENDENT
SCHOOL DISTRICT

2020-2021

Tiger, Gold & White Calendar

Conroe High School

1/21/2020

August 2020						
S	M	TU	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
S	M	TU	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
S	M	TU	W	TH	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
S	M	TU	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021						
S	M	TU	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
S	M	TU	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
S	M	TU	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021						
S	M	TU	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
S	M	TU	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
S	M	TU	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2021						
S	M	TU	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Holiday

Workday for staff
(No students)

Staff development
(No students)

Inclement weather day
(Staff)

Early release
(Students)

Report Cards

Individual campuses will report distribution date for report cards after each grading period.

Days of Instruction

	Students	Teachers
1st Semester	84	92
2nd Semester	91	95
Total Days	175	187

Grading Periods

1st Semester	
Grading period	Ends
1st	October 8
2nd	December 18
2nd Semester	
Grading period	Ends
1st	March 11
2nd	May 26

Students

Starting date	August 12
Ending date	May 26

Staff

Starting date	August 4
Ending date	May 27

Student Holidays

Labor Day	September 7
Holiday	October 9 - 12
Holiday	November 3
Thanksgiving	November 23 - 27
Winter Break	Dec. 21 - Jan. 5
Martin Luther King, Jr. Day	Jan. 18
Holiday	February 12
Presidents' Day	February 15
Spring Break	March 12 - 19
Holiday	April 2
Memorial Day	May 31

Student Early Release

December 18
May 26

Teacher Work Days

August 11
January 4
May 27

Staff Development

August 4 - 10
October 9
November 3 (Election Day)
January 5
March 12

Staff Make-up Day

Make-up day for inclement weather (if needed), is:
Staff: February 12



Conroe High School

Main Campus

3200 West Davis Street • Conroe, Texas 77304
936-709-5700

Conroe High School

9th Grade Campus

400 Sgt. Ed Holcomb Blvd. N. • Conroe, Texas 77304
936-709-4000

School Motto
Pride and Unity

School Colors
Gold and White

School Song

“Stand for the Gold and White
Our colors raise
Our Alma Mater’s might
Leads on always.
We pledge now joyfully
As years go by
Honor and Loyalty
To Conroe High.”

It is the policy of the Conroe Independent School District not to discriminate on the basis of sex, color, disability, race, or national origin in its educational or vocational courses, school activities, programs, or employment as required by Title II of the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, as amended, Title VI of the Civil Rights Act of 1964, as amended, or Title IX of the Educational Amendments of 1972.

Inquiries should be directed to:



CONROE
INDEPENDENT
SCHOOL DISTRICT

3205 West Davis • Conroe, Texas 77304-2098
936-756-7751 (Conroe) • 936-441-9297 (Metro)

The contents of this handbook are not contractual, and do not give rise to claim of breach of contract against the school district. Further, the contents of this handbook apply to all students of Conroe High School, as the contents now appear in the handbook or may be amended in the future and changes will be posted on the CHS website.

The information in this handbook is intended to serve as a guide and is, therefore, not all inclusive.